

CALIFORNIA DEPARTMENT OF CHILD SUPPORT SERVICES

P.O. Box 419064, Rancho Cordova, CA 95741-9064



CSSIN NO. 00-06

TO: ALL IV-D DIRECTORS
ALL DISTRICT ATTORNEYS
ALL COUNTY ADMINISTRATIVE OFFICERS

Reason for this Transmittal

- ☐ State Law or Regulation Change
- ☐ Federal Law or Regulation Change
- ☐ Court Order or Settlement Change
- ☐ Clarification requested by One or More Counties
- ☒ Initiated by DCSS

SUBJECT: ANNOUNCEMENT OF ONLINE COURSE FOR SMALL BUSINESS EMPLOYERS AND DATA MATCH BETWEEN DEPARTMENT OF EDUCATION AND NATIONAL DIRECTORY OF NEW HIRES

The Department of Child Support Services (DCSS) has recently been notified by the Department of Health and Human Services, Administration for Children and Families (ACF) of a new online course for small business employers. In addition, ACF informed us of a data match between the Department of Education (DoEd) and the National Directory of New Hires (NDNH). Information about each is given below:

Online Course for Small Business Employers

The new online course is entitled "Child Support Enforcement and the Small Business Employer: What Every Employer Needs to Know About Child Support". To expand its outreach effort to six million small business employers, the Federal Office of Child Support Enforcement (OCSE) collaborated with the Small Business Administration by placing this course in a web-based classroom. This allows small business employers access to the information they need, when and where they need it, and is free of cost. It also provides child support professionals and attorneys the opportunity to review the basic responsibilities and practices of employers with respect to child support.

The course is based on "The Employer's Desk Guide to Child Support" and presents the highlights of every employer's responsibilities. The course includes a downloadable version of the standardized Order/Notice to Withhold Income for Child Support, a quick self-test, glossary, and list of additional online resources. The training course can be accessed from: <http://www.sba.gov/classroom/courses.html>. The course has a direct link to the OCSE website, which in turn links to all the state sites so employers can easily get state-specific information.

DoEd and NDNH Data Match

The consolidated Appropriations Act for fiscal year 2000, signed by President Clinton on November 29, 1999, amended subsection 453(j) of the Social Security Act to require the DoEd and OCSE to conduct a data match to obtain information in the NDNH with respect to individuals who are in default on student loans or owe obligations to refund overpayment of grants awarded by DoEd. OCSE and DoEd have published notices which establish this disclosure as a routine use, as defined in the Privacy Act, 5 U.S.C. 552a(a)(7), and alert the public about this match.

To comply with the new law, OCSE will begin matching information provided by the DoEd with new hire, quarterly wage, and unemployment insurance information on individuals for whom a social security number has been verified. The first match occurred in November 2000 and a similar match will occur every quarter thereafter.

The DoEd will use income withholding to collect the defaulted loans and grant overpayments. The enabling legislation specifies "support collections under section 466(b) shall be given priority over collection of any defaulted student loan or grant overpayment against the same income". The data match will not affect our transmission or receipt of NDNH data; this is informational only.

If you have any questions or concerns regarding this matter, please contact Wesley Higashi at (916) 464-5364.

Sincerely,

CHERYL HOTALING
Deputy Director
Technology Services Division

cc: Karen Iwata, EDD